

Overview and Scrutiny Committee Work Programme 2016-2017

Date of Meeting	ISSUE	Lead Officer	Objectives
29 November 2016	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Budget Issues – 2017–2018/2018-2019	Terry Collier/Cllr Williams	To consider the issues for the Budget 2017-2018.
	3. Taxi Licensing	Dawn Morrison/ Cllr Mitchell	To review the Council's Taxi Licensing Policy.
	4. O&S Task Groups - update	Cllrs Capes and Francis	To receive updates on the work of the Parks and Communications Task Groups.
	5. Capital Monitoring Report	Terry Collier / Adrian Flynn / Cllr Williams	To receive and note the current Capital spend position.
	6. Revenue Monitoring Report	Terry Collier / Adrian Flynn/ Cllr Williams	To receive and note the current Revenue spend position.
	7. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

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Date of Meeting	ISSUE	Lead Officer	Objectives
17 January 2017	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. O&S Task Groups - update	Cllrs Capes and Francis	To receive updates on the work of the Parks and Communications Task Groups.
	3. Capital Monitoring Report and projected outturn	Terry Collier / Adrian Flynn / Cllr Williams	To receive and note the current Capital spend position.
	4. Revenue Monitoring Report and projected outturn	Terry Collier / Adrian Flynn/ Cllr Williams	To receive and note the current Revenue spend position.
	5. Treasury Management half-yearly report	Terry Collier / Adrian Flynn/ Cllr Williams	To note the Treasury Management situation.
	6. Project Management update	Sandy Muirhead/Cllr Barnard	To receive an update on the status of current Council projects.
	7. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

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Date of Meeting	ISSUE	Lead Officer	Objectives
28 March 2017	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Parking in Ashford and Stanwell	Jackie Taylor/ Cllr Mitchell	To review arrangements for parking in Ashford and Stanwell
	3. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

Task Groups

Review of Council's Communications Strategy

Members: Cllr Capes (lead), Doran, Islam, Mooney

Review of parks and open spaces' bylaws and management of open spaces

Members: Cllr Francis (lead), Islam, Spoor

Seminar for all members:

Councillor Williams and the Council's finance team to provide a short course on finance terminology and reading accounts.

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